

ESCRICK PARISH COUNCIL

MINUTES OF ESCRICK PARISH COUNCIL MEETING HELD AT 7.30PM IN ESCRICK VILLAGE CLUB ON MONDAY 2ND OCTOBER 2017

Chairman: Cllr R Rowson

Clerk/RFO: Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND

clerk@escrick.org

Part 1

17174: Apologies/Attendance:

- a. Present: Cllrs Rowson, Coulson, Luscombe, Moran, Rees, Forster, Councill and County Cllr Musgrave.
- b. Apologies: Apologies were received from Cllrs Cunningham, Morley-Jones and M Casling; in addition, Dist Cllr L Casling and the Clerk. It was resolved to accept reasons from Parish Councillors.
- c. The Attendance book was not available for signature.

17175: Interests: Chair reminded members to make any declarations of interest in any agenda items.

17176: Welcome: Chair welcomed Councillors and visitors to the meeting.

17177: Minutes

- a. It was resolved to accept Minutes of the meeting held on 4th September 2017.
- b. Chairman signed minutes as a true record.

17178: Council received comments on agenda items or other questions/comments from electors present. Items received by the Clerk since the last meeting:

1. See item 17188.3. below. A resident raised concerns about the speed and volume of traffic on Skipwith Road and queried what the Parish Council could do about it. The Chair provided a brief history of recent attempts to address traffic issues in the village and note that Skipwith Road is a Speed Camera Van location. A vehicle activated speed sign (VAS) could be a possibility. These cost around £6000 outright, or NYCC have a scheme whereby for £1.5k per annum, a sign could be installed and removed periodically (18 weeks per annum) - including all Officer time and Highways permissions. It was suggested that this be considered as part of the annual budget discussions.

17179: Received reports from:

- a) County Councillor - No report.
- b) District Councillor - Written update re planning application.
- c) Police - Various items received via the Community Messaging Service. Residents

recommended to register with this service to obtain Police updates:

<https://www.northyorkshirecommunitymessaging.org/> - Minor vandalism occurred to playing fields area - broken picnic table and fencing.

- d) Other - None.

17180: Planning: Comments were resolved on the following:

1. Applications:

a. 2017/0938/HPA: Single storey garden room extension to the rear of Lund House, 8 Wenlock Drive, Escrick. Extension of time for comments applied for until 13th October. No

objections, subject to considering any comments by local residents. Cllr Forster to submit complete comments form for onward transmission by Clerk.

2. Decisions:

a. None.

3. Consultations/Other:

a. York Local Plan: The 'Local Plan – Pre-Publication draft Local Plan (2017)' document has been produced and the consultation period runs from Monday 18th September until midnight on Monday 30th October 2017. There are a number of drop-in sessions arranged throughout the area. All documentation (including a response form) is available on the City of York Council website: www.york.gov.uk/localplan. Cllr Coulson to draft a letter supporting the removal of the Escrick sites.

b. Selby District Local Plan: Public consultation on a Pool of Sites will be running from 2nd October to 27th November 2017, to include plans and initial assessments of all possible sites that could be included in the Site Allocations Local Plan next year. All documentation (including a response form) is available on the SDC website: www.selby.gov.uk/PLANselby SDC holding briefing sessions for Parish Councils on 5th and 9th October. Brief discussion held and PWG to decide if and who to attend the Parish Council briefings - response to be brought to the November meeting for discussion.

17181: RFO to reported on closing balances and recent payments.

a) Account balances

- | | |
|---|-----------|
| 1. Current account balance as at 27th September 2017 | £4,555.36 |
| 2. Savings account balance as at 27th September 2017 | £6,422.36 |
| 3. To note: | |
| (i) Transfer of £4,000 from Savings account to Current account. | |
| (ii) Precept due into account on 30th September. | |

b) Payments made since last meeting under Clerk's delegated powers

None.

c) Payments due

- | | |
|---------------------------------------|---------|
| 1. Autela Ltd (payroll) | £38.40 |
| 2. PKF Littlejohn (external audit) | £120.00 |
| 3. To note payment of Clerk's salary. | |

d) Receipts:

- | | |
|-----------------------------|-----------|
| 1. Precept (2nd instalment) | £9,500.00 |
|-----------------------------|-----------|

e) **External Audit:** Noted that the external auditors have approved the accounts as submitted. Clerk to publish the 'Notice of Conclusion of Audit' with effect from 28th September. Noted to thank the clerk for hard-work and clean sign-off.

It was resolved to accept the report and payments made.

17182: Neighbourhood Plan:

1. Working Group to gave update.
2. Noted that SDC have advertised a 'Notice of Consultation for Designation of a Neighbourhood Area' to take place between 14th September and 26th October. Proposed boundaries and supporting statements can be seen at: www.selby.gov.uk/neighbourhood-planning or the application and map can be seen at Escrick Village Hall during the consultation period. Update provided – next steps obtaining consultants quotes, ahead of applying for funding./

17183: Plasmor Planning Application to extract clay: Councillors to reported on site meeting to discuss quarrying plans: the following was noted:

Update provided:

- M&W plan covered largest area as there were uncertainties as to where best to quarry

- Plans have been refined to focus on most feasible areas, slightly smaller than M&W plan
- Plans now include additional access road to Stillingfleet Rd, so as not to cross the cycleway
- Would be phased use of the site with phased restoration
- Don't foresee a change in volumes than Hemmingbrough – constraint is the kilns
- 200k tonnes per annum extraction, estimate 25 years supply
- 50 in/ 50 out HGV movements per day, plus any vehicles bringing waste for restoration
- Restoration likely to be a mix of water bodies, wetland and back to agriculture
- 7am – 5pm working mon – fri, 7am – 1pm Sat
- Planning permission submit late 2018
- Decision late 2019
- Commence 2021

Key concerns include:

- Traffic, extra vehicles for extraction and in-fill?
- What sort of restoration would happen in practice – e.g. could become a household waste site?
- What is to stop the applicant failing in their restoration obligations (e.g. like North Selby mine site)?

17184: Street Lighting:

1. Cllr Rowson reported regarding the possibility of mounting a light on an existing electricity post at the bus stop outside the Business Park: The Business Park residents not willing to fund. Agreed to carry forward to next month's preliminary budget discussions

17185: Autumn Village Tidy-Up: Cllrs Council and Morley-Jones reported on arrangements made for carrying out an Autumn Tidy-Up on Saturday 11th November. Cllr Council to provide advert for Parish Magazine and liaise with SDC regarding bin provision.

17186: Councillor Vacancy: Noted that the vacancy is open for co-option. Cllr Rowson to repeat advert in Parish Magazine and website.

17187: Grass Cutting Contract: It was resolved to proceed with the invitation to tender as documented.

17188: Highways Issues:

1. Possibility of a pedestrian crossing on the A19. Awaiting update from Cllr Musgrave
2. Parking on Carr Lane and Main Street at School start/finish times: whilst the School has issued parking information to parents, the problem is continuing. The yellow lines and zig zags are usually clear, but parking on Carr Lane where there are double white lines reduces the road to single lane. The police are in the process of confirming the precise details of the restriction on Carr Lane, with a view to issuing warning letters initially and then enforcement which could lead to large fines and points on a driving licence. Noted.
3. A complaint was received regarding speeding vehicles on Skipwith Road. The resident noted that the Police camera van attends the site, but requested that a VAS (Vehicle Activated Sign) be considered. See above.

17189: Correspondence received: Noted.

- a. News items received by email forwarded to Councillors.
- b. The start date for the NYCC Permit Scheme (for Road and Street works) has been rescheduled from October 2017 to February 2018.
- c. Leeds Library Theatre programme of touring plays throughout 2018 received and passed onto Village Hall for their information.

- d. Selby District Association of Voluntary Service (AVS) is to hold its' AGM on 5th October at 5pm at Community House, Portholme Road, Selby.
- e. Information from Selby AVS regarding a Service of Thanksgiving for the work of volunteers in the local community. The service will be hosted by the Archbishop of York and held at St Mary's Church, Hemingbrough on Friday 6th October, 7pm.
- f. Various advertisements received.

17190: Letters/Emails Sent or Action Taken Since Last Meeting: Nothing additional.

17191: Minor Items (for information only).

17192: Comments from public present on agenda items – It was noted that District councillor has not attended recently – reasons for absence were explained.

17193: Items for the next agenda.

- 1. Budget principles discussion.
- 2. Queen Margaret drive has no positive drainage
- 3. Process for managing Escrick 10k surplus to be agreed
- 4. Cllr Forster requested that blocked gullies/drains on Dower Chase be added to the agenda – it was proposed that he raises these with NYCC highways directly, as highways are responsible for blocked street drains.

17194: Noted dates of future meetings (all meetings are to be held on Monday evenings at 7.30pm at Escrick Club:

2017 - 6th November and 4th December.

2018 - 8th January, 5th February, 5th March, 9th April and 14th May (APM & ACM).

Closure of Part 1 meeting.

Part 2

17195: Confidential business: It was resolved to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.

17196: Legal items: Carried forward.

17197: Staffing matters: Discussion on Clerks' annual appraisal, incremental pay rise and annual leave entitlement: Carried forward.

17198: Tree Maintenance: Cllr M Casling report on quotes received regarding tree maintenance. To resolve any action: Carried forward.

8.52pm: Closure of Part 2 meeting.

Signed

Name: R Rowson

Chairman, Escrick Parish Council

Date : 6th November 2017